

Form G

No. 22893



सत्यमेव जयते

Indian Trade Unions Act. 1926

Certificate of Registration of Trade Union

It is hereby certified that the West
Bengal Motion Picture Artists' Forum

has been registered under the Indian Trade

Unions Act. 1926 this 12th

day of August 1998.



[Signature]

Registrar of Trade Unions, West Bengal.

RULES & CONSTITUTIONS :

Of West Bengal Motion Picture Artists' Forum Union ^{artists engaged}

1. NAME : The Union is a combination of ~~workers/employers~~ ^{engaged} in Motion Picture (Film & Video) Industry ^{and Television} in the state of W.B. INDUSTRY/BUSINESS/TRADE and it shall be called the West Bengal Motion Picture Artists' Forum it is referred to in these rules as the Union.

2. HEAD OFFICE : The Head Office of the Union shall be at Technician Studio 4 Baburam Ghosh Road. CAL. 40. Any change in the address of the Office shall be duly notified in all concerned and to the Registrar of Trade Unions, West Bengal, within fourteen days from the date on which the Change takes place.

3. OBJECTS : The Union shall strive to improve and ameliorate the condition of its members and the safeguard their interests by negotiations with their employers and only in the last resort by strikes. It shall provided its funds permit and the General Body of the members approved of :—

(a) Undertake prosecution of defence of any legal proceeding to which any of its members may be a partly for the purpose of protection, the rights of the members arising out of its relations with his employer.

(b) Conduct a Trade dispute on behalf of a member.

(c) Compensate a member for loss arising out of a Trade dispute.

Pay allowance to a member for his dependents on account of death, old age, sickness, accident of unemployment of the member.

(e) Issue or undertake liability under policies of assurance on the life as a member of policies insuring a member against sickness, accident or unemployment, and

(f) Start for members a library, a night schools, a Club, an institution for the medical treatment, free supply of medicines and a benefit fund providing financial assistant.

4. ORDINARY MEMBERS : ^{Artists} ~~Workers~~ ^{engaged} employees of age ¹⁸ ~~15~~ years or more employed in the Motion Picture (Film & Video) Industry ^{and Television} * ordinary member of the Union. As ordinary member shall pay Rs. 300/- (Rupees Three Hundred Only...) only as subscriptions per ^{year} ~~months~~ payable immediately on enrolment and thereafter by the end of the ^{year} ~~month~~ for which it is due. No member shall be a member, if he is in arrears

** in the state of west Bengal shall be eligible to be...*

with his subscriptions for three months from the date when the same falls due and does not clear his dues by the end of third month. After the third month, but within a period of thirty days from the last day there of a member having ceased to be a member through default shall, subject to contrary decision of the Executive Committee of the Union or subject to such conditions as the Executive Committee may think fit to impose, be eligible for re-admission as a member. Subject to a contrary decision of General Meeting no member shall enjoy the rights of a member and be entitled to be benefits to which a member will be entitled under rules as assemble in unless he :—

- (a) has been a member not more than one year.
- (b) has paid all his dues to the Union.

N.B.—The term 'member' wherever it occurs in these rules unless, the context suggests a different meanings, means an ordinary members.

5. Membership Register : The Union shall maintain a register of members name, age, address, occupation and such other particulars as may be considered necessary concerning each member including a ordinary member shall be recorded therein. The register shall open to inspection by any Office-bearer or member on any day during the normal office-hours.

6. Honorary Member : Persons not eligible for admission an ordinary member under the rule 4(four) may be admitted as an ordinary member to serve on the Executive Committee of the Union but their number shall not at any time exceed one-half of the total number of the members of the Executive Committee.

Subject to contrary decision of General Meeting on Ordinary Member shall enjoy any rights of an Ordinary Member not shall be entitled to any benefits to which an Ordinary Members will be entitled under these rules.

7. Executive Committee : Subject to the control of the General body of member the administration of all affairs of the Union shall be carried on by the Executive Committee consists in of not more than 8 12 member, but not less than 6 members, including 1 President 1 Vice-President(s) 1 General Secretary 1 2 ^{JOINT} Asstt. Secretary/Secretaries and 1 Treasurer, All members shall be elected at the Annual General Meeting of the Union shall, unless members of the Executive Committee shall be above the age of 18 years and removed by death or found incompetent or hostile

to the interest of the Union, hold Office until the next election. Two-third member of the Executive Committee will form the quorum of the meeting. Casual vacancies will be filled up by the members of the Union co-opted in the Executive Meeting. General Secretary or in the absence one of the Assistant Secretaries of the Union will convene the Executive Meeting with three days notice or 24 hours notice will be required for an emergent meeting. Members and Office-bearers found incompetent or hostile to the interest of the Union shall be removed by a decision of the General Meeting.

8. FUNDS : The Union shall have a General Fund which shall include all incomes from contribution from members, donations and other miscellaneous sources. All expenses of the Union save those incurred for political purpose certified in the section 16 of the Trade Union Act, 1926, including salaries and allowances to Office-bearers, pay of establishment and provisions of benefits financial and of other kinds shall be met from the General Fund. In the case of a doubt whether a particular expense or expenses can be lawfully incurred and paid from the General Fund the matter shall be referred to the Registrar of Trade Union and the Union shall abide by the decision.

9. POLITICAL FUNDS : If and when necessary the Union shall invite its members to contribute to Special Fund for any of the purposes mentioned in the section 16 of the Trade Union Act, 1926. Contribution to the said Fund shall not be made a condition for admission as members and no member shall be compelled to contribute and shall suffer from any disadvantage for refusal to said Fund.

10. Safe Custody of Funds : All moneys belonging to the Union, have those immediately required not exceeding to Rs. 1500/- shall be deposited in a Bank or Banks of good standing or shall be invested in some approved securities or shall be partly deposited and partly invested.

When Bank account is opened, the President, General Secretary, the Treasurer or in their absence, any other two representatives of the Union authorised by the Executive Committee shall jointly make and be responsible for all transaction in the account.

11. Annual Return and Annual Audit : The General Secretary of the Union shall arrange and shall be responsible for the proper maintenance of the different books and registers. The account books shall be opened to inspection to Office bearers and members during the normal Office-hours of the Union. The account shall be audited every year after the 31st December in the manner prescribed by the West Bengal Trade Union Regulation, 1927 and the Executive Committee shall thereafter arrange for the preparation and the submission to Registrar of Trade Union Regulations, 1927 of the Annual Return prescribed under section 28 of the Trade Union Act, 1927.

12. Annual General Meeting : Every year as soon after the 31st December as possible but within three months from the beginning of the year there shall be held a meeting of the General Body of the members of the Union to be called the Annual General Meeting. The quorum of this shall be $\frac{2}{3}$ of the total numbers of members of the Union for time being. Voting at the meeting may be either by ballot or by show of hands and all members shall be decided by majority of votes. The meeting shall dispose of all matters affecting the General Body of the members including :

- (i) Forum of the policy and programme of the Union.
- (ii) Appointment of the Office-bearers.
- (iii) Annual General Meeting shall be called by the General Secretary or in the absence by ^{Joint} of the Assistant Secretaries of the Union with 15 days notice.

13. SPECIAL GENERAL MEETING : A Special General Meeting may be convened by the General Secretary or on his absence by one of the ^{Joint} Assistant Secretaries within 7 days notice. $\frac{2}{3}$ members will form the quorum.

14. AMENDMENT OF THE CONSTITUTION : The rules of the Union shall be amended varied or a scinded by a decision of a General Meeting. A notice of the change or changes in the rules shall be sent to the Registrar of Trade Unions within fourteen days from the date of the Annual General Meeting to which the change or changes have been decided upon and the change or changes shall not effect until the same have been registered and a certificate of registration have been obtained from the Registrar of Trade Union.

15. DISSOLUTIONS : The Union shall not be dissolved except by the decision of the majority of members assembled at a meeting specially called for the purpose. The quorum for the meeting shall be two-third of the total number of members of the Union for the time being. The meeting shall be also decide in what manner the funds of the Union after dissolution if any, shall be dispose of after the meeting dissolving the Union put within fourteen days from the date thereof, these shall be sent to the Registrar of Trade Union, a notice of dissolution in the prescribed form and the dissolution shall not have effect until the same has been accepted by the Registrar of Trade Unions, Government of West Bengal.

SIGNATURE OF APPLICANTS

General Members

Seven (7)

- | | | |
|-----|-----------------------------|----------------------|
| (1) | <u>Subhendu Chatterjee</u> | SUBHENDU CHATTERJEE |
| (2) | <u>Ranjit Mullick</u> | RANJIT MULLICK |
| (3) | <u>Prasensit Chatterjee</u> | PRASENSIT CHATTERJEE |
| (4) | <u>Tapas Paul</u> | TAPAS PAUL |
| (5) | <u>Biplab Chatterjee</u> | BIPLAB CHATTERJEE |
| (6) | <u>Pallavi</u> | PALLAVI CHATTERJEE |
| (7) | <u>Sandip Ghosh</u> | SANDIP GHOSH |
| (8) | <u>Indrani Halder</u> | INDRANI HALDER |

14. AMENDMENT OF THE CONSTITUTION : The Rules of the Union shall be amended varied or a scinded by a decision of a General Meeting. A notice of the change or changes in the Rules shall be sent to the Registrar of Trade Unions within fourteen days from the date of the Annual General Meeting to which the change or changes have been decided upon and the change or change shall not effect until the same have been registered and a certificate of registration have been obtain from the Registrar of Trade Union.

15. DISSOLUTIONS : The Union shall not be dissolved except by the decision of the majority of members assembled at a meeting specially called for the purpose. The quorum for the meeting shall be two-third of the total number of members of the Union for the time being. The meeting shall be also decide in what manner the funds of the Union after dissolution if any, shall be dispose of after the meeting dissolving the Union put within fourteen days from the date thereof, these shall be sent to the Registrar of Trade Union, a notice of dissolution in the prescribed form and the dissolution shall not have effect until the same has been excepted by the Registrar of Trade Unions, Government of West Bengal.

SIGNATURE OF APPLICANTS

- (1) Ratul Roy *RR*
- (2) Dulal Lahiri *Dahiri*
- (3) Abhishek Chatterjee *Abhishek Chatterjee*
- (4) Rituparna Sen Gupta *Ry*
- (5) Shankar Chakraborty *Shankar*
- (6) Kundan Si *Kundan Si*
- (7) Mamun Si

REGISTERED UNDER THE TRADE UNION
ACT 1920 THIS 12th DAY OF August 1988

Registrar of Trade Unions
West Bengal

1ST

AMENDMENT

(2000)

GOVERNMENT OF WEST BENGAL
OFFICE OF THE REGISTRAR OF TRADE UNIONS
NEW SECRETARIAT BUILDINGS (11TH FLOOR)
1, KIRAN SHANKAR ROY ROAD, CALCUTTA-700001

INDIAN TRADE UNIONS ACT, 1926

Certificate of Registration for complete/partial alteration of Rules

West Bengal Motion Picture Artists Forum

-----Trade Union

Registration No. 22893

It is hereby certified that the rule/rules, copy whereof is appended hereto
has/have been registered in substitution of rule/rules 787(A)

already registered for the West Bengal Motion Picture Artists Forum

Trade Union this 6th day of April 199 2000

Date _____

[Signature]
6/4/2000

Registrar of Trade Unions
West Bengal



ORIGINAL

**CHALLAN OF FEES PAYABLE UNDER THE BENGAL TRADE UNION
REGULATIONS, 1927**

No. **974**

Date... **5/4/20**
one only

Herewith is submitted a fee of Rs. **1/-** (Rupees) **for** **Amendment fee of**
West Bengal Motion Picture Artist
Forum.

under Regulation. **11** of the Trade Union Regulations, 1927.

Signature... **S. Chatterjee**

Certified to be correct.

Signature... **[Signature]**
Head Clerk, Office of the Labour Commissioner and
Registrar of Trade Unions, West Bengal.

Signature... **[Signature]**
Cashier, Office of the Labour Commissioner and
Registrar of Trade Unions, West Bengal.

SPL '97-10 Books
WBG-92/93-2575F-1M

RULES AND CONSTITUTIONS

Of West Bengal Motion Picture Artist's Forum.

1. **NAME :**

The Union is combination of artists engaged in Motion Picture (Film & Video) in the state of West Bengal. INDUSTRY/BUSINESS/TRADE and it shall be called the West Bengal Motion Picture Artists' Forum it is referred to in these rules as the Union.

2. **HEAD OFFICE :**

The Head Office of the Union shall be at Technician Studio, 4, Baburam Ghosh Road, Calcutta - 700 040. Any change in the address of the Office shall be duly notified in all concerned and to the Registrar of Trade Union, West Bengal, within fourteen days from the date on which the change takes place.

3. **OBJECTS :**

The Union shall strive to improve and ameliorate the condition of its members and the safeguard their interests by negotiations with their employers and only in the last resort by strikes. It shall provided its funds permit and the General Body of the members approved of :-

- a) Undertake prosecution of defence of any legal proceeding to which any of its members may be a partly for the purpose of protection, the rights of the members arising out of its relations with his employer.
- b) Conduct a Trade dispute on behalf of a member.
- c) Compensate a member for loss arising out of a Trade dispute. Pay allowance to a member for his dependents on account of death, old age, sickness, accident of unemployment of the member.

- d) Issue or undertaken liability under policies of assurance on the life as a member of policies insuring a member against sickness, accident or unemployment, and
- e) Start for members a library, a night schools, a club, an institution for the medical treatment, free supply of medicines and a benefit fund providing financial assistant.

4. **ORDINARY MEMBERS :**

Artists of age 18 years or more engaged in the Motion Picture (Film & Video) Industry in the state of West Bengal shall be eligible to be ordinary member of the Union. As ordinary member shall pay Rs. 300/- (Rupees three hundred only) as subscriptions per year payable immediately on enrolment and thereafter by the end of the year for which it is due. No member shall be a member, if he is in arrears with his subscriptions for three months from the date when the same falls due and does not clear his dues by the end of third month. After the third month, but within a period of thirty days from the last day thereof a member having ceased to be a member through default shall, subject to contrary decision of the Executive Committee of the Union or subject to such conditions as the Executive Committee may think fit to impose, be eligible for re-admission as a member. Subject to a contrary decision of General Meeting no member shall enjoy the rights of a member and be entitled to be benefits to which a member will be entitled under rules as assemble in unless he :-

- a) has been a member not more than one year. ✓
- b) has paid all his dues to the Union.

N.B.: The term 'member' wherever it occurs in these rules unless, the context suggests a different meanings, means an ordinary members.

5. **MEMBERSHIP REGISTER :**

The Union shall maintain a register of members name, age, address, occupation and such other particulars as may be considered necessary concerning each member including a ordinary member shall be recorded therein. The register shall open to inspection by any Office-bearer or member on any day during the normal office-hours.

6. **HONORARY MEMBER :**

Persons not eligible for admission an ordinary member under the rule 4(four) may be admitted as an ordinary member to serve on the Executive Committee of the Union but their number shall not at any time exceed one half of the total number of the members of the Executive Committee.

Subject to contrary decision of General Meeting on Ordinary Member shall enjoy any rights of an Ordinary Member not shall be entitled to any benefits to which an Ordinary Members will be entitled under these rules.

7. **EXECUTIVE COMMITTEE :**

Subject to the control of the General body of the member the administration of all affairs of the Union shall be carried on the Executive Committee consists in of not more than 29 members but not less than 12 members including 1 President, 1 Working President, 5 Vice-President(s), 1 General Secretary, 2 Joint Secretaries, 1 Treasurer, 1 Assistant Treasurer. All members shall be elected at the Annual General Meeting of the Union shall unless members of the Executive Committee shall be above the age of 18 years and removed by death or found incompetent or hostile to the interest of the Union, hold office until the next election. Two-third member of the

9. **POLITICAL FUNDS :**

If and when necessary the Union shall invite its members to contribute to Special Fund for any of the purposes mentioned in the section 16 of the Trade Union Act, 1926. Contribution to the said Fund shall not be made a condition for admission as members and no members shall be compelled to contribute and shall suffer from any disadvantage for refusal to said Fund.

10. **SAFE CUSTODY OF FUNDS :**

All moneys belongs to the Union, have those immediately required not exceeding to Rs. 1500/- shall be deposited in a Bank or Banks of good standing or shall be invested in some approved securities or shall be partly deposited and partly invested. When Bank account is opened, the President, General Secretary, the Treasurer or in their absence, any other two representatives of the Union authoised by the Executive Committee shall jointly make and responsible for all transaction in the account.

11. **ANNUAL RETURN AND ANNUAL AUDIT :**

The General Secretary of the Union shall arrange and shall be responsible for the proper maintenance of the different books and registers. The account books shall be opened to inspection to Office bearers and members during the normal Office-hours of the Union. The account shall be audited every year after the 31st December in the manner prescribed by the West Bengal Trade Union Regulation, 1927 and the Executive Committee shall thereafter arrange for the preparation and the submission to Registrar of Trade Union Regulations, 1927 of the Annual Return prescribed under section 28 of the Trade Union Act, 1927.

Executive Committee will form the quorum of the meeting casual vacancies will be filled up by the members of the Union co-opted in the Executive Meeting. General Secretary or in the absence one of the Joint Secretaries of the Union will convene the Executive Meeting with three days notice or 24 hours notice will be required for an emergent meeting. Members and office-bearers found incompetent or hostile to the interest of the Union shall be removed by a decision of the General Meeting.

7A. PAID OFFICE SECRETARY :

Working Committee shall appoint one or more office Secretaries on salary or on remuneration who will attend the office regularly and look after the office work of the Forum as per advice of the Secretary. The Office Secretary will keep a log book to maintain day to day record in the office.

8. FUNDS :

The Union shall have a General Fund which shall include all incomes from contribution from members, donations and other miscellaneous sources. All expenses of the Union save those incurred for political purpose certified in the section 16 of the Trade Union Act, 1926, including salaries and allowances to Office-bearers, pay of establishment and provisions of benefits financial and of other kinds shall be met from the General Fund. In the case of a doubt whether a particular expenses or expenses can be lawfully incurred and paid from the General Fund the matter shall be referred to the Registrar of Trade Union and the Union shall abide by the decision.

12. **ANNUAL GENERAL MEETING :**

Every year as soon after the 31st December as possible but within three months from the beginning of the year there shall be held a meeting of the General Body of the members of the Union to be called the Annual General Meeting. The quorum of this shall be 2/3 of the total numbers of members of the Union for time being. Voting at the meeting may be either by ballot or by show of hands and all members shall be decided by majority of votes. The meeting shall dispose of all matters affective the General Body of the members including :

- i) Forum of the policy and programme of the Union.
- ii) Appointment of the Office-bearers.
- iii) Annual General Meeting shall be called by the General Secretary or in the absence by the Joint Secretaries of the Union with 15 days notice.

13. **SPECIAL GENERAL MEETING :**

A Special General Meeting may be convene by the General Secretary or on his absence by one of the Joint Secretaries within 7 days notice 2/3 members will form the quorum.

14. **AMENDMENT OF THE CONSTITUTION :**

The Rules of the Union shall be amended varied or a scinded by a decision of a General Meeting. A notice of the change or changes in the Rules shall be sent to the Registrar of Trade Unions within fourteen days from the date of the Annual General Meeting to which the change or changes have been decided upon and the change or change shall not effect until the same have been registered and a certificate of registration have been obtain from the Registrar of Trade Union.

15. DISSOLUTIONS :

The Union shall not be dissolved except by the decision of the majority of members assembled at a meeting specially called for the purpose. The quorum for the meeting shall be two-third of the total number of members of the Union for the time being. The meeting shall be also decide in what manner the funds of the Union after dissolution if any, shall be dispose of after the meeting dissolving the Union put within fourteen days from the date thereof, these shall be sent to the Registrar of Trade Union, a notice of dissolution in the prescribed form and the dissolution shall not have effect until the same has been excepted by the Registrar of Trade Unions, Government of West Bengal.

SIGNATURE OF APPLICANTS

1. *Soumitra Chatterjee*
2. *Biswajit Chatterjee*
3. *Bhaskar Banerjee*
4. *Soumitra Chatterjee*
5. *Bijoy Das*
- 6.
- 7.

2ND

AMENDMENT

(2016)

FORM- G:



GOVERNMENT OF WEST BENGAL
Office of the Registrar of Trade Unions
New Secretariat Buildings, 11th. Floor,
1, Kiran Shankar Roy Road,
Kolkata: 700001.

THE TRADE UNIONS ACT, 1926

Certificate of Registration for Complete/Partial Alteration of Rules

West Bengal Motion Picture Artists Forum

Registration No. 22893

-
It is hereby certified that the rule/rules, copy whereof is appended hereto, has/ have been registered in substitution of rule/rules "4 a,b, 4A, 4B, 4C, 4D, 6, 7, 7A" already registered for the "**West Bengal Motion Picture Artists Forum**" of this day ...*25th day of May* 2016.



(Md. Nasim)

Registrar of Trade Unions
West Bengal

22893

ORIGINAL

CHALLAN OF FEES PAYABLE UNDER
THE BENGAL TRADE UNION REGULATIONS, 1927

No. 1385

Date 25/08/16

Herewith is submitted a fee of Rs. 01 (Rupees one only) for amendment

under Regulation 11 of the Trade Union Regulations, 1927.

Signature [Signature]

Signature [Signature]

Certified to be correct.

Head Clerk, Office of the Labour Commissioner and
Registrar of Trade Unions, West Bengal.

Signature

Cashier, Office of the Labour Commissioner and
Registrar of Trade Unions, West Bengal.

B.C.L./FChallanBengalTrade/4/12

CONSTITUTION OF WEST BENGAL MOTION PICTURE ARTISTS' FORUM AFTER AMENDMENTS

RULES AS WE STAND : -

4. ORDINARY MEMBERS :

Artists of age 18 years or more engaged in the Motion picture (Film & Video) Industry in the state of West Bengal shall be eligible to be ordinary member of the Union. As ordinary member shall pay Rs.300/- (Rupees Three hundred only) as subscriptions per year along with a welfare fee as he / she deems fit subject to a minimum of Rs.100/- (Rupees One hundred only) payable immediately on enrolment and thereafter by the end of the year for which it is due. The member shall also pay an amount towards One time Admission Fees as specified by Executive Committee from time to time at AGM. No member shall be a member, if he is in arrears with his subscriptions for two years from the date when the same falls due and does not clear his dues along with adequate fine as prescribed by the union by the end of second year. After the second year, but within a period of thirty days from the last day there of a member having ceased to be a member through default shall, subject to contrary decision of the Executive Committee of the Union or subject to such conditions as the Executive Committee may think fit to impose, be eligible for re-admission as a member. Subject to a contrary decision of General Meeting no member shall enjoy the rights of a member and be entitled to be benefited to which a member will be entitled under rules as assemble in unless he :-

- a) has been a member not more than one year.
- b) has paid all his dues to the Union.

If any Ordinary Member breaks the organization's norms while shooting indoor or within the total time span at outdoor indulges in any anti-social, illegal or criminal activity, or if found guilty for any act in the Court of Law or if accused of anti-organization act, then the organization will call for a written explanation from such member and if such a reply is not forthcoming from the member within a period of 15 days or, if the reply concerned is not deemed satisfactory by the Executive Committee, the committee will hold the right to temporarily or permanently suspend membership of the accused member. The Forum will not be responsible for the person during the period of suspension. In such instances, the decision of the Executive Committee will be final. If the accused is a member of the Executive Committee or is a Life Member or a Gold Member, the fate will be decided through discussions and voting in an EGM (Extraordinary General Meeting) or EECM (Extended Executive Committee Meeting).

If a member expresses in writing to relinquish his membership, the Executive Committee may terminate such membership provided the persons subscriptions are paid up-to-date. Persons whose memberships have been terminated may re-apply for membership. In such cases, the decision of the Executive Committee will be final.

N.B.: The term 'member' wherever it occurs in these rules unless, the context suggests a different meanings, means an ordinary members.

4 (A) .Temporary Member :

Persons above the age of 18 years will be eligible to apply for Temporary Membership. Each such membership application should be accompanied by Proposals made by an eminent film director, actor and a member of the Executive Committee. The membership will be for a tenure of one year only. The Temporary Member shall pay one time admission fee as specified by Executive Committee from time to time at AGM and Rs.300/- (Rupees Three hundred only) as subscription along with a welfare fee that he / she deems fit subject to a minimum of Rs.100 (Rupees One hundred Only). Temporary Members will not have voting rights. Temporary Members, at the end of one year, may apply for Ordinary Membership as per the prevailing rules & regulations of the Union, The decision of the Executive Committee in this regard, will be final and if found dis-satisfactory is liable to termination. On termination the member will not be allowed to reapply within a period of One Year from the date of termination.

4 (B) .Gold Member :

Ordinary Members as under clause 4 with a minimum of Five Years standing in the organization may opt for Gold Membership based on one time payment as donation as specified by Executive Committee from time to time at AGM, at their own will. Membership renewal will not be necessary in this category. The decision of the Executive Committee in the matter will be final. The rules for termination of membership stands the same as mentioned in clause 4.

4 (C) .Life Member :

A member with a minimum membership period of five years as Ordinary Member under clause 4, who attains the age of 65 Years, will be given Life Membership. Such a member will be absolved of paying annual subscription in future. The decision of the Executive Committee in the matter will be final. The rules for termination of membership stands the same as mentioned in clause 4.

4(D) .WORK PERMIT :

If any person not a member of the organization and apart from the performing field and belonging to another profession, gets an opportunity to act in a major role in any feature film or television project, it will be mandatory for such a person to get a Work Permit from the Union. Application for Work Permit must be accompanied by a recommendation letter of the production house to feature the applicant in their project. However the person with issued Work Permit, will not be recognized as a member under clause 4 of the organization. The donation amount for Work Permit will be as specified by Executive Committee from time to time at AGM. The work permit will be valid for one project only, details of project as specified in the permit. The decision of the Executive Committee will be final.

6. HONORARY MEMBERS :

Persons whether or not eligible for admission as an ordinary member under the rule 4(four) may be admitted as an Honorary Member to serve on the Executive Committee of the Union but their number shall not at any time exceed one third of the total number of the members of the Executive Committee or 5 whichever is less.

However, an Honorary Member shall not have the rights as exercised by Ordinary Members under rule 4.

7. EXECUTIVE COMMITTEE :

Subject to the control of the General body of the member the administration of all affairs of the Union shall be carried on the Executive Committee consists in of not more than 21 members but not less than 15 members including 1 President, 1 Working President, 5 Vice-President(s), 1 General Secretary, 2 Joint Secretaries, 2 Assistant Secretaries, 1 Treasurer, 1 Assistant Treasurer. All members shall be elected at the Annual General Meeting of the Union shall unless member of the Executive Committee shall be above the age of 18 years and removed by death or found incompetent or hostile to the interest of the Union, hold office until the next Election. Two-third member of the Executive committee will form the quorum of the meeting casual vacancies will be filled up by the members of the Union co-opted in the Executive Meeting. General Secretary or in the absence one of the Joint secretaries of the Union will convene the Executive Meeting with three days notice or 24 Hours notice will be required for an emergent meeting. Members and office bearers found incompetent or hostile to the interest of the union shall be removed by a decision of the General Meeting. In any Emergency situation or in the greater interest of the organization, the President or General Secretary in the absence of Executive Committee Members may individually take and execute decisions effectively.

7A. PAID OFFICE SECRETARY :

Working Committee shall appoint one or more office Secretaries on salary or on remuneration who will attend the office regularly and look after the office work of the Forum as per advice of the Secretary. The Office Secretary will keep a log book to maintain day to day record in the office.

(Signed)	<u>Phalguni Chatterjee</u>	) (	
(Signed)	<u>Gaur</u>	) (	
(Signed)	<u>Santanu Miti</u>	) (	Three Members
(Signed)	<u>Indu</u>	) (	
(Signed)	<u>Soumitra Chatterja</u>	) (	Secretary
(Signed)	<u>Soumitra Chatterja</u>	) (	President



APPROVED

[Signature]

Registrar of Trade Unions
West Bengal

3RD

AMENDMENT

(2022)



**Government of West Bengal
Office of the Registrar of Trade Union
New Secretariat buildings, 11th Floor
1, Kiran Sankar Roy Road
Kolkata-70001**

Form G

[See Regulation 14]

**Certificate of Registration Complete / Partial alteration of Rules
West Bengal Motion Picture Artists' Forum**

Registration No. 22893

It is hereby certified that the rule / rules, copy whereof is appended hereto, has / have been registered in substitution of rule / rules "7,7A,12,4E & 7B" already registered for the "West Bengal Motion Picture Artists' Forum" for this 6th day of July, 2023.



(T. Sengupta)

Registrar of Trade Union
Govt. of West Bengal

Regn. No. - 22893

ORIGINAL

CHALLAN OF FEES PAYABLE UNDER
THE BENGAL TRADE UNION REGULATIONS, 1927

No. 2709

Date 23/07/23

Herewith is submitted a fee of Rs. 01 (Rupees one only.

) for amendment
"West Bengal Motion Picture Artists' Forum"
under Regulation 11 of the Trade Union Regulations, 1927.

Signature Aijam San

Certified to be correct.

Signature

Head Clerk, Office of the Labour Commissioner and
Registrar of Trade Unions, West Bengal.

Signature SN

Cashier, Office of the Labour Commissioner and
Registrar of Trade Unions, West Bengal.

CONSTITUTION OF WEST BENGAL MOTION PICTURE ARTISTS' FORUM AFTER AMENDMENTS

RULES AS WE STAND : -

7. EXECUTIVE COMMITTEE :

Subject to the control of the General body of the member the administration of all affairs of the Union shall be carried on the Executive Committee consists in of not more than 21 members but not less than 15 members including 1 President, 1 Working President, 5 Vice-President(s), 1 General Secretary, 2 Joint Secretaries, 2 Assistant Secretaries, 1 Treasurer, 1 Assistant Treasurer. **To be elected to the Executive Committee a member must be an active part of the Union for 7 complete years or more and has to pass through election procedure in the Annual General Meeting of the Union. The tenure of Executive Committee will be of 2 (Two) Years from the date of the Executive Committee coming into effect ending not later than 31st December of the 2nd Year. Two-third members of the Executive committee will form the quorum in case of an Executive Committee Meeting. Vacancies occurring due to Death, Resignation, etc. will be filled up by the members of the Union co-opted in the Executive Meeting by the resolution passed by Two-third members of the remaining Executive Committee Members. General Secretary or in the absence of the same one of the Joint secretaries of the Union may convene the Executive Committee Meeting with three days notice or 24 Hours notice in case of an Emergency meeting. Members and Executive Committee Members found incompetent or hostile to the interest of the union shall be removed by a decision of the General Meeting.**

7A. PAID OFFICE SECRETARY :

The Executive Committee shall appoint one or more office Secretaries on salary or on remuneration comprising of 1 (One) Manager, 1 (One) Assistant Manager and 1 (One) or more Office Assistants as the Executive Committee deems fit, who will attend the office regularly and look after the office work of the Forum as per advice of the Executive Committee. All of the above designated will be considered as Paid Office Secretaries.

Duties of Paid Office Secretaries:

Manager: He/She will be primarily responsible for carrying out day to day office activities and maintain such documents as required, he/she will maintain all the books as required. He/She will report all the issues arising to the Executive Committee.

Assistant Manager: In absence of Manager he/she will carry out all the duties of the Manager.

Office Assistant: He/She will act as support staff to help the Manager/Assistant Manager in order to run the office smoothly and effectively.

12. ANNUAL GENERAL MEETING :

Every year as soon after the 31st December as possible but within **3(three) months** from the beginning of the year there shall be held a meeting of the General Body of the members of the union to be called the Annual General Meeting. The quorum of this meeting shall be $\frac{2}{3}$ rd of the total number of active members of the Union for time being. **The Executive Committee will be elected in the said meeting at an interval of Every 2 (Two) Years.** Voting may be done Post-wise or Panel wise as per the resolution passed by the Two-third members of the existing Executive Committee at the last Executive Committee Meeting held before completion of tenure, ending not less than 31st December of the 2nd year. The voting process will be formulated, conducted and supervised by an Election Commissioner appointed by the Existing Executive Committee Members having previous experience and expertise on the subject and He/She will not be related to the Union in any form/manner. Voting at the meeting may be by paper ballot / digital ballot / e-vote / any other procedures approved legally in India and as advised by the Election Commissioner appointed. All members of the Executive Committee shall be decided by the majority of votes. The meeting shall dispose of all matters effective the General Body of the members including:

- i) To confirm the minutes of the last Annual General Meeting and of Special general meeting if any,
- ii) To adopt with or without modification the report of working of the Union for the previous year ended.
- iii) To pass audited accounts for the said year
- iv) To appoint qualified Auditor or Auditors
- v) To transact such business as may be fixed by the Executive Committee
- vi) To conduct General election which to be held at an interval of Every 2 (Two) Years and to elect Executive Committee, $\frac{2}{3}$ of the total members shall form the quorum, in the Annual General Meeting.
- vii) Formulation of the policy and programme of the Union.
- viii) Annual General Meeting shall be called by General Secretary or in his/her absence by the Joint Secretaries/Assistant Secretaries of the Union with 15 day's notice.

4(E).Expulsion and Removal of a Members:

Frequent action of any member if found by the Executive Committee detrimental to the interest and is in violation of the rules and regulations of the Union, he/she may be after due enquiry, suspended or expelled from the membership by the Executive Committee. In that case the Executive Committee shall first serve the member concerned with a show cause showing therein the charges framed and ask him/her to submit his/her statement of defence within 7(Seven)Days. On receipt of the explanation the Executive Committee shall have the power to take a suitable action against the accused member after allowing him/her to defend his/her case. If no reply to the show cause notice is received within 7(Seven)Days, the Executive Committee may take an ex-parte decision.

7B. DUTIES OF EXECUTIVE COMMITTEE:

1. PRESIDENT:

- a) He / She shall preside over all meetings of the Union
- b) Advise the General Secretary in any matter requiring urgent attention.
- c) Call emergency meeting.

WORKING PRESIDENT : In the absence of the President, the Working President shall perform all the duties of the President including banking operations, if required.

VICE-PRESIDENT : In the absence of the President and the Working President, Any One of the Vice-President's as elected by 2/3rd members of the existing Executive Committee shall perform all the duties of the President/Working President except banking operations.

2. GENERAL SECRETARY:

- a) He / She shall convene all meetings of the Union
- b) Maintain minute books of all meetings
- c) Issue General Circulars and notices
- d) Receive all applications for membership, which shall be placed before the Executive Committee.
- e) Sign on behalf of the Union on all receipts for sums received as subscription, etc.
- f) Sign and give pay order on all bills for payments
- g) Ensure compliance with Statutory requirements
- h) Transact all other business subject to the direction of the Executive Committee.
- i) Sign & Represent the Union in all industry related Private/Government activities.

JOINT SECRETARY: In the absence of the General Secretary, Any One of the Joint Secretaries as elected by 2/3rd members of the existing Executive Committee shall perform all the duties of the General Secretary, including banking operations, if required

ASSISTANT SECRETARY: In the absence of the General Secretary and the Joint Secretaries, Any One of the Assistant Secretaries as elected by 2/3rd members of the existing Executive Committee shall perform all the duties of the General Secretary/Joint Secretaries, except banking operations.

3. TREASURER:

- a) He / She shall collect and receive all sorts of subscriptions, Donations and Grant receipts thereof
- b) Maintain and keep cash book and such other accounts as are necessary
- c) Operate bank account/s jointly with The General Secretary OR The President
- d) Prepare the budget in consultation with the General Secretary for consideration of the Executive Committee.

ASSISTANT TREASURER: In the absence of the Treasurer, The Assistant Treasurer shall perform all the duties of the Treasurer, including banking operations, if required, subject to approval of 2/3rd members of the remaining Executive Committee.

4. Additional Members of the Executive Committee:

In absence of designated office bearers viz. President/ Working President/ Vice-President/ General Secretary/ Joint Secretary / Assistant Secretary/ Treasurer/ Assistant Treasurer these elected members can be co-opted to the relevant position subject to the approval of the 2/3rd members of the remaining Executive Committee.

✓(Signed) . . . *A. Bhattacharya* . . .) (

(Signed) . . . *Shawabul* . . .) (

✓(Signed) . . . *Jay P. Banerjee* . . .) (

(Signed) . . . *Anty* . . .) (

(Signed) . . . *Rajib S. Ghosh* . . .) (

Three
Members

Secretary

President



APPROVED

[Signature] 02/11/23
Registrar of Trade Unions
West Bengal